



Meeting Minutes

Date: 2/11/2026

Time: 6:00pm

Recorder: Clarence "Doc" Davis, Secretary

I. Call to Order/Introductions

II. Review of Previous Meeting's Minutes

- A. Minutes were reviewed by Doc Davis.
- B. LRPTO.org website updates demonstrated by Doc Davis.

III. Federal Process and Bank Account Setup

- A. Update given by Tara Britton
- B. Reviewed the process of filing for federal registration.
- C. Tara Britton and Kristen Cooperkline to collaborate on bank account creation.

IV. Growth Ideas

- A. Floor was opened for ideas to increase PTO visibility and engagement.
 - 1. Idea: Translation services for meetings and/or website.
 - 2. Idea: Translation of PTO minutes for distribution.
 - 3. Idea: Reach out to teachers for ideas of prospective PTO parents.
 - 4. Idea: Flyers that can be used at events and in the front office.

V. Spring Event Brainstorming

- A. Date set for March 19 from 5-7pm
- B. Reviewed list of potential events, discussed volunteers and event locations.
- C. Discussed having a PTO table at the event and/or other events for further parent engagement.
- D. Discussed volunteer needs/coordination.
- E. A flyer will be created (by Doc Davis) advertising the event.

VI. Upcoming School Events

- A. STEM Night - May 14
- B. 3rd Grade Concerts (selling flowers) - May 16

VII. Final Thoughts/Adjournment

- A. Reminder of upcoming PTO meeting dates (3/11, 4/8, and 5/13)
- B. Kristen Cooperkline adjourns the meeting